

Date:  
Vendor Name: Vendor Submitter ID:  
Contact Info: Phone: Fax:  
Email:

**Confirmation of your TSO's can be delivered by Email or Fax. Please allow 1 -2 days to receive your confirmation**

**Password Requirements:**

- Must consist of 5 to 8 characters
- Must consist of both Alpha (Letter) & (Numeric) Number
- No consecutive characters ex: AAA, BBB or 1111, 2222 can be used
- No consecutive keyboard characters (Alpha) Letters or (Numeric) Numbers on keyboard can be used ex: adfg or jklm.
- No symbols or underscore.
- The word "Client" can not be used.
- Password must be in all CAPS.

**Password Rejection:**

- Three letter month abbreviation (MAR APR etc)
- Two digit number of the current month (01 for Jan, 02 for Feb, etc)
- More than three identical characters in a row (aaa, bbb etc)
- More than two consecutive characters of a table of characters located near each other on the keyboard(includes all numbers and common usages like ASDF, QWERTY)
- The character string ETIC (Do not use ETIC as part of the password)

**(Please indicate how many TSO are needed on line provided)**  
**Maximum of 100 TSO's may be requested**

Password:

Quantity:

**TSO's No longer Expire**